

Board of the National Museum of Ireland

Minutes of Meeting

Thursday 25th May 2023, at 10am
(Via video conference)

Present:	Catherine Heaney (Chair) John Bowen Barra O'Donnabhain Linda King Paolo Viscardi Susan Rogers Marianne Doyle	Ciaran Byrne Claudia Kinmonth Beatrice Kelly Iseult Dunne Geraldine Sheridan Cathal O'Donoghue
Apologies:	Ambrose Loughlin Helen Shenton Andrew Power	
In attendance:	Lynn Scarff (Director, NMI) Aoife Hurley (Head of Operations, NMI)	Jade Dillon (Secretary to the Board, NMI)

1.0	Opening of meeting, apologies if any and adoption of the agenda
1.1	Apologies were conveyed for A. Loughlin, H. Shenton and A. Power.
1.3	<u>Agenda</u> The agenda was adopted.
2.0	Conflicts of interest
2.1	There were no conflicts of interests.
3.0	Minutes
3.1	The workshop notes were proposed by P. Viscardi and seconded by G. Sheridan The minutes were proposed by B. O'Donnabhain and seconded by I. Dunne.
4.0	Chair updates
4.1	<u>Chair updates</u> The Chair updated on NMI capital development visits and a status update on the recruitment process for the Chair of the Board position and one Ordinary Board Member position on the NMI Board. The Board formally appointed A. Loughlin as Acting Chair of the Board in the interim.
4.2	<u>Exit meeting</u> The Chair updated the Board on her meeting with the Assistant Secretary General of the Department of Tourism, Culture, Arts, Gaeltacht, Sport & Media, as she approaches the end of her tenure as NMI Chair.

4.3	<p><u>Director contract</u> On behalf of the Board, the Chair warmly congratulated the Director on her renewed contract as Director of NMI. It was agreed that the mid-year check-in with the Director would be carried out by A. Loughlin and M. Doyle.</p>
4.4	<p><u>Board evaluation</u> The Chair reminded all Board members to submit self-evaluations.</p>
4.5	<p><u>Board paper circulation</u> To provide Board members with as much notice as possible, it has been agreed that all board meeting papers will be made available as soon as they are finalised by the Executive.</p>
5.0	Director updates
5.1	The Director updated the Board on NMI recruitment, the <i>20th Century History of Ireland</i> Galleries, upcoming flagship exhibitions, family events, recruitment and visitor numbers.
6.0	Special discussion topic: Final Sign-off on Strategic Plan and Outline Approach to Budget Estimates
6.1	<p>The Board noted the final version of the strategic plan. The Chair and the Director warmly thanked those who participated in the workshop on 4th May, and to the readers on the Board who agreed to review the penultimate copyedited version before circulation to the wider board. The Director explained the approach for the final edit. It was agreed that the print version would be circulated to the Board before publication. The Board formally approved the final version of the strategic plan.</p> <p>The Board reviewed and formally approved the approach to budget estimates for 2024.</p>
7.0	Subcommittee Reports
7.1	<p><u>Subcommittee reports</u> The Board noted and approved the subcommittee reports. The board formally approved the financial pack, draft of Financial Statements 2022 and Oversight Agreement 2023.</p>
7.2	<p><u>Systems of Internal Control audit report</u> Upon reviewing the internal controls audit report and considering the Audit & Risk Committee's approval of the report, the Board formally confirmed that it was satisfied on the basis of the Statement on compliance with Provision 1.8 of the 2016 Code in respect of ensuring effective systems of financial control.</p>
7.3	<p><u>Risk Management</u> C. O'Donoghue updated the Board on ongoing discussions with the Vice-Chair A. Loughlin on establishing a more useful approach to managing risk across NMI. Consultations with the board has been proposed for later in the year on NMI's risk registers.</p>
7.4	<u>Lack of accessibility to upper floor of NMI – Archaeology</u>

	NMI informed the board that there has been an increase in the volume of complaints from members of the public on the lack of accessibility to the upper floor of NMI – Archaeology, Kildare Street due to no having no lifts.
7.5	<u>Terms of References</u> The Terms of References the Board, GAR and Capital & Estates were approved with the view of reviewing them again at the last board meeting of 2023. It was agreed that a process for the on boarding of external subcommittee members should be formalised.
7.6	<u>Climate Action Roadmap</u> The Board formally noted NMI's Climate Action Roadmap for 2023.
8.0	Date of next meeting
8.1	5 th and 6 th July at NMI – Country Life. <u>End of meeting.</u>

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